

# HAORAN ZHAO

Human resources and supply chain management experts by  
building and analyzing large databases

**Address:** Rue Plain d'Aviation16,1140 Evere, Belgium  
**Date of Birth:** March 3<sup>rd</sup>, 1983  
**GSM:** 0032 465 21 62 89  
**EMAIL:** haoran1983@hotmail.com

- Optimize 70% management efficiency by building and analyzing evaluation planning systems
- Experienced in the establishment and application of large databases
- Good at coordinating the requirements, preferences, management and cooperation of different departments
- Unique insights into aviation documents, warehouse management, and e-commerce operations
- Warehouse management, warehouse planning, planned operations
- Easily identify operational problems and optimize standard processes,
- Helped many Chinese companies to establish companies and implement projects in Belgium from 0-1

## SKILL

- |   |           |
|---|-----------|
| ◆ Excel and Excel MACRO                                 | Excellent |
| ◆ Data analysis excellent                               | Excellent |
| ◆ Human Resources Accounting for Payroll and Attendance | Excellent |
| ◆ Supply chain management and warehouse management      | Excellent |

# WORK EXPERIENCE

2022-10 to 2023-11

## • Belgium person in charge

SK EXPRESS BELGIUM SRL, Belgium

- Establish a company, form a team, and formulate company SOPs
- Responsible for managing 22,500 square meters of warehouse, mainly managing solar energy and dangerous goods business
- Manage customs clearance and truck dispatch, and develop new suppliers,
- Save costs, improve employee efficiency, improve warehouse utilization, and improve system efficiency.

### Contributions and achievements:

1. Establish a company from scratch and build a 22,500-square-meter warehouse in Belgium according to the company's business
2. Develop customers. In the early days of the company's establishment, introduce several large customers to support local expenses.
3. Establish a team, office and warehouse personnel, conduct refined management, and improve efficiency

2021-05 to 2022-03

## • General manager

Sunny , Belgium

- Establish a company, form a team, and formulate company SOPs
- Plan warehouse according to enterprise model
- Develop customers and suppliers

### Contributions and achievements:

1. Establish a company from 0-1, develop customers, and build a team

2020-07 to 2021-03

## • Warehouse supervision and ULD

## management

HOYU EUROPE LOGISTICS SRL , Belgium

- ULD tracking management, aviation board inbound and outbound management and return
- Self-built program operation Flightpack, FFM, AWB, manifest, freight bill

- Formulate BUP tasks and reasonably arrange the outbound delivery of full-page and bulk goods
- Carry out appropriate airside management when the terminal is liquidated
- Truck planning, truck tracking, warehouse inventoryULD

**Contributions and achievements:**

1. Create a ULD management system to save nearly one million ULD loss compensation costs every year
2. Digitization of aviation document management makes it easier to analyze customer data

2018-11 to 2020-02

• **Spare parts manager**

Huawei Technologies Co., Ltd, Brussels, Belgium

- By establishing and applying the warehouse assessment planning system, the efficiency of warehouse management and supervision has been greatly improved
- Experienced in overall processing, follow-up and coordination of sales orders
- Responsible for the procurement and inventory management of accessories
- Resolve exceptions caused by customer delivery

**Contributions and achievements:**

1. 1. Quickly learn equipment knowledge after joining the company and be able to quickly solve customer problems.
2. 2. For long-term orders from customers, plan operations to reduce costs and solve problems

2014-06 to 2018-07

• **Human resources manager**

EF-Education First, City Changchun, Province Jilin, China

- Experience in recruiting highly qualified local and international work teams and personnel.
- Proficient in using Excel and Excel MACRO to organize and compile massive data
- Responsible for budget management, good control of employee turnover rate, foreseeing and excellent handling of labor disputes

### Contributions and achievements:

1. Establish a complete attendance system to quickly collect complex employee attendance statistics
2. The promotion and implementation of KPIs greatly improves employees' enthusiasm
3. Optimize 70% of management efficiency and human resources monitoring by establishing and analyzing employee evaluation planning system

2012.03 to 2013.09

## • Maintenance technician

SPEOS, Brussels, Belgium

- Responsible for maintenance technician

## Educate

2003.09 to 2007.06

## • Bachelor of Communication:

### Media and Communication

- EFAP - Brussels, Belgium

## Languages

- |           |       |                 |
|-----------|-------|-----------------|
| ■ Chinese | ..... | Native language |
| ■ English | ....  | Excellent       |
| ■ French  | ...   | Advanced        |