

Xiaohan ZENG

An experienced online education lecturer;
a member of a start-up team for a language training school;
a qualified manager assistant for a machinery trading company;
a professional English-Chinese translator with a master degree.

<p>connietsang1990@gmail.com +32 493757393 Louvain-la-Neuve,1348</p>
--

EDUCATION

The Faculty of Economics and Business Sciences, KU Leuven, Brussels, Belgium Sep 2019 – Present

Candidate for Master of International Business Economics and Management

Concentration: Management of business domains, Economic analysis, Mathematical and statistical techniques

Major Curriculum: Marketing, Macro and Managerial Economics, Introduction to Financial Reporting, International Corporate Finance, Qualitative and Quantitative methods, etc.

Southeast University - Monash University, Nanjing, China Sep 2015 – Jun 2017

Master of Translation and Interpreting - Double Master Degree

Cumulative GPA: 3.45/4

Major Curriculum: Consecutive Interpreting, Sight Translation, Dialogue Interpreting, Simultaneous Interpreting, Translation and Interpreting Theories

Degree thesis: A translation report on Huawei MediaPad M3 User Guide from Chinese to English

Sichuan International Studies University, Chongqing, China Sep 2008 -Jun 2012

Bachelor of English literature

Cumulative GPA: 3.52/4

Major Curriculum: English Language and Literature, Theory and Practice of Translation, English Interpreting, etc.

WORK EXPERIENCE

Xiaozhan Education, Shanghai, China Sep 2017 – Jun 2019

Online IELTS teacher

- Helped 253 students with their IELTS test preparation, including improvement of English language skills and test instructions

Beijing Language factory, Beijing, China Sep 2017 – Jun 2018

Member of the start-up team

- Aided in managing, recruiting, marketing and online courses;
- Helped a startup company step in the right direction

HUAWEI, Nanjing, China Sep 2016 -Dec 2016

Translator Intern

- Took part in the translation programs of product user manuals as well as project tests;
- Learned basic skills for technical document translation

Polymath Machinery Co., Ltd., Chengdu, China

Mar 2013 -2015

General Manager Assistant

- Maintained a good relationship with customers from different countries;
- Promoted the process of business affairs;
- Supported General Manager in dealing with other daily affairs

Science Fiction World Magazine, Chengdu, China

Summer 2011

Translator Intern

- Aided in weekly information collection, translation and draft correction;

HONOURS AND AWARDS

- Second-class scholarship awarded by Southeast University Oct 2015
- Scholarship Award of Class Two awarded by Sichuan International Studies University May 2012
- Third Prize of “Babel fish” Science Fiction Translation Competition awarded by Science Fiction World Magazine May 2011
- Outstanding League Member of Sichuan International Studies University awarded by Student Union of University Dec 2009
- Distinguished Association Leader of Students Union awarded by Student Union of University Dec 2009

SKILLS AND INTERESTS

Language Skills: Chinese (native), English (fluent)

Computer skills: MS office

Interests: Yoga, cooking, travelling