

叶莲娜

Jelena Milenkovic

+32 495 60 52 07



milenkovic_jelena@hotmail.com



Rue Wappers, 1000 Brussels, Belgium



My out of a box thinking with my experience as an educator and a program manager in NGOs and education-focused institutions and organizations has prepared me for a leadership role within an organization that values education, innovational and multiculturalism.

CHINAEU INTERNSHIP

SKILLS

Cultural Exchange, Communication, Team Management, Critical Thinking, Public Speaking, MS Office, Planning, Research, Writing Reports, Leadership, Administration and Organization

LANGUAGES

Proficient level:

English

Chinese

Serbian

Spanish

Intermediate level: French

EDUCATION

Beijing Normal University

Master's Degree in Comparative Education (Management and Leadership in Edu) - 2015

Belgrade University

Bachelor's Degree in Chinese Language, Culture and Literature - 2011

EXPERIENCE

THE ONE, Brussels

Youth Ambassador, 2018 – present

- Using social media to raise awareness and create change
- Lobbying members of the EP and EC, meeting with decision-makers, movers and shaker
- Organizing and delivering local events and presentations
- Writing letters to newspapers

SERVE THE CITY, Brussels

Teacher - Volunteer, 2017- present

THIRST- An YGL Initiative, Shanghai

Operations Manager, 2015 – 2016

- As an operations manager, I was responsible for starting and managing Thirst Shanghai branch. Also, making sure that our programs are running smoothly in Shanghai and in South of China, that the organization is making a positive impact on Shanghai youth and community.
- During my time as an operations manager, in just a few months Thirst became the synonym for water protection and education in Shanghai.
- My day-to-day roles and responsibilities included: developing and implementing company's strategy, analyzing statistics and writing reports, planning and directing administrative, operational and financial aspects of the organization, managing HR and Finance, etc.

THIRST- An YGL Initiative, Beijing

Clubs Program Manager, 2014 – 2015

- As a club's program manager, I was responsible for maintaining good existing relationships with foreign partners such as Foundation for UNESCO and Inditex
- My day-to-day roles and responsibilities included: creating activities which promote real behavioral changes that will make a positive environmental impact, establishing New Clubs in public, private, migrant and international schools across China, etc.