

# Chun-Hui, CHIA

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**Master in Multilingual Communication, major in International Relations**

Fluent in Chinese, French and English

## EXPERIENCE



European Committee  
of the Regions

**Trainee at European Committee of the Regions (CoR) and European Economic and Social Committee (EESC)**

**Translation Management (TMU) - Translation strategy**

September 2016 - December 2016

- Assisted with the migration of the website [jiamcatt.org](http://jiamcatt.org)
- Analyzed web content, created and tested pages usability
- Created multilingual presentations on key strategic projects
- Revamped units presentation brochure



European Economic and Social Committee



**English Tutor and Project Assistant at the Wenzao Ursuline University of Languages**

2014 - 2015

- 1-to-1 and Small Group Tutoring
- Planned and Executed Educational Project and Activities



**English Chinese Interpreter**

- at World DanceSport Games 2013

- at St. Paul's High School 2009 - 2011

- Interpreted for international dancers and Anglophone teachers





- Translated promotional material documents, and videos

## EDUCATION

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### Master’s Degree in Multilingual Communication, major in International Relations at the Université libre de Bruxelles (ULB)

Specialization in French and English

Minor in Portuguese

2015-2017

- International Relations
- Issues of International Politics
- Contemporary European History
- Applied Communication
- Synchronic Linguistics of English

### Erasmus Exchange Program at the Faculty of Philosophy, Arts and Letters at the Université catholique de Louvain (UCL)

January 2014 - June 2014

### Bachelor’s Degree in French and English language at Wenzao Ursuline University of Languages

2010-2015

Minor in Spanish

## LANGUAGE

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Chinese Mandarin	Native	Portuguese	Intermediate
English	Proficient (IELTS: C1)	Spanish	Basic
French	Proficient (DELF: B2)	Taiwanese	Native

## OTHER SKILLS

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Microsoft SharePoint, MS publisher, MS Office (Excel, Outlook, Power Point, Word), Confluence (content management system)



**European Economic  
and Social Committee**



**European Committee  
of the Regions**

**Joint Services – Directorate for Translation  
The Deputy Director**

**Brussels, 15 December 2016**

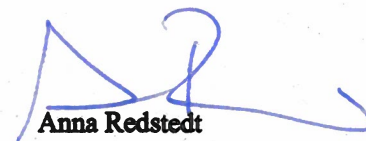
To whom it may concern,

Ms Chun-Hui Chia completed a three-month unpaid traineeship at the Translation Management Unit of the Directorate for Translation of the European Economic and Social Committee and the European Committee of the regions from September to December 2016. During this time, Ms Chia was entrusted with a variety of tasks relating to the communication and interinstitutional activities of the Directorate.

Ms Chia was operational from her first day, showing willing and initiative in all the tasks she undertook. She is a fast learner with excellent analytical skills, and is extremely proactive, while making sure to seek appropriate authorisation before embarking on any critical tasks. Her pleasant demeanour and willingness to help others quickly made her a valued team member.

Ms Chia made a very positive impression on all of those who worked with her. She would be an excellent addition to any team, and I would wholeheartedly recommend her for any post relating to her field of study.

Yours faithfully,

  
Anna Redstedt

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