



Job description:

Job title:	Charter Flight Operations Specialist
Salary:	Competitive
Location:	Liege Airport, Belgium
Department:	Operations
Reporting to:	Freight Business Line Manager
Direct report:	None
Other key stakeholders:	Colleagues from the Western Europe Business Area and from the Head Office in China, and, our customers across different regions
Contract:	Full-Time, One Year Fixed Term Contract

Company description:

[SF Express](#) is one of China's top Logistics companies. Founded in China in 1993, SF Express has expanded internationally with offices in the United States, Australia, Japan, South Korea, Singapore, Malaysia, Thailand, Vietnam, Russia, Germany, the Netherlands and the UK. SF Express has its own cargo services through its subsidiary SF Airlines and currently owns nearly 60 cargo aircraft worldwide. SF Express has over 400,000 employees worldwide and its parent company, SF Holding's annual turnover in 2018 was \$12 billion.

SF Express is expanding across Europe and the role holder will have opportunities to work on exciting projects and develop professionally.

Key responsibilities:

- Managing the smooth set up and running of charter flight's ground operations
- Collaborating with GHA (Ground Handling Agent) to monitor ULD assembly and disassembly
- Responsible to liaise with team to plan/monitor the loading and unloading of aircraft; and provide real-time feedback and handle exceptional cases
- Providing professional solutions for special goods (i.e. DGR or heavy/outsized cargo).
- Coordinating and dealing with the customs issues of imported and exported shipments
- Ensuring all data and records are kept up to date and following the General Data Protection Regulations (GDPR) guideline in a confidential and professional manner.
- Other ad-hoc duties in Liege Airport occasionally may be required.

Person specification:

	ESSENTIAL	DESIRABLE
Qualifications/Education:		
Educated to degree level or equivalent		✓
English (both written and verbal) – at IELTS 6.5 level or equivalent	✓	
French (both written and verbal) – at least B1 level or above	✓	
Mandarin Chinese (both written and verbal) – intermediate level		✓
Knowledge and Skills:		
Have a strong attention to detail and accuracy.	✓	
Could act on his or her own initiative to logically resolve the issue.	✓	
Have the customer centric mindset and be reliable.	✓	
Have the ability to work closely with stakeholders from different professional backgrounds and ensure all actions are acted upon.	✓	
Ability to prioritise a varied workload and meet demanding deadlines.	✓	
Adaptable, curious and willing to embrace change and contribute to a continuous programme of improvement, with a commitment to	✓	

personal and professional development.		
Competent to use the Microsoft package and intermediate level in Excel.	✓	
Experience:		
More than 5 years of aviation ground operation experience	✓	
Vocational training and holds relevant aviation industry vocational certificate, knowing 747 aircraft		✓
Experience in working for an international business that collaborates with Chinese-speaking stakeholders.		✓

Please note where qualifications are required for the role, employment is conditional on the verification of them.

Thank you for your interest in working for us. We wish you all the best with your application.